



## **Media and Graphic Designer**

The Media and Graphic Designer is a part time position for someone with the passion and skills to communicate the activities, mission and vision of First United Methodist Church through our website, social media and other digital communications.

### **QUALIFICATIONS:**

- A committed disciple of Jesus Christ.
- Be a self-starter, able to work independently, and enjoy leading, creating, and implementing ideas as needed.
- Knowledge of social media, websites and graphic design required.
- Possess excellent written communication skills.
- Must pass a background check.

**ACCOUNTABILITY:** Reports to Senior Pastor and SPRC (Staff Parish Relations Committee). For the first year of employment, this position will be evaluated quarterly. After the first year of employment is completed, the position will be reviewed annually.

### **DUTIES AND RESPONSIBILITIES:**

- Work with Senior Pastor and Associate Pastor in planning and creating media for worship and events: including graphics, videos, and more.
- Maintain website and social media including graphics and other updates as needed.
- Other duties as deemed reasonable for the position.

Position is hourly, 4-6 hours per week. Hours are flexible.